



OAMCCC SPRING CONFERENCE AGENDA EMBASSY SUITES-AIRPORT, COLUMBUS, OHIO

Tuesday, May 24, 2022

- 6:00 p.m. Elected Clerk's Meeting – Bexley Ballroom
- *Facilitating Debbie Comery*

Wednesday, May 25, 2022

- 7:00 a.m. Breakfast offered by Embassy to those who spent the night
- 8:00 a.m. Registration table open from 8-9:00 a.m. – Pre-function area
- 8:00 a.m. Vendor Exhibits – Pre-function area
- 8:30 a.m. New Clerk Orientation – Worthington
- *Melissa Litteral*, Fairborn Municipal Court Clerk
- 9:00 a.m. Clerk's Business Meeting – Valeda Slone, President
- 9:00 a.m. Deputy Clerk Roundtable – Bexley Ballroom
- *Facilitator Greg Brush, Hamilton County Clerk of Courts*
 - Networking/Q&A between Deputy Clerks
- 10:30 a.m. Morning break
- 11:00 a.m. Retention Panel – Melissa Litteral
- **Bryan M. Smeek, Deputy Chief Legal Counsel, Supreme Court of Ohio**
- 12:00 p.m. Vendor Recognition
- 12:15 p.m. Lunch – Atruim
- 1:00 p.m. Registration Table open from 12:45-1:00 p.m. – Pre-function area
- 1:00 p.m. Audit, what to expect a panel discussion – Lori Tyack
- **Bob Hinkle & Kristin Hayes, State of Ohio Auditor's office**
 - **Keith Martinez, CPA from Plante Moran Accounting Firm**
 - **Franklin County Municipal Court employees**
- 2:30 p.m. Break
- 2:45 p.m. Audit, what to expect a panel discussion – Lori Tyack
- **Bob Hinkle & Kristin Hayes, State of Ohio Auditor's office**
 - **Keith Martinez, CPA from Plante Moran Accounting Firm**
 - **Franklin County Municipal Court employees**
- End of Session
- Conference Committee meeting – New Albany Ballroom

5:00 p.m. Dinner – swearing in of new officers; awards Bexley Ballroom

Thursday, May 26, 2022

7:00 a.m. Breakfast offered by Embassy to those who spent the night

8:00 a.m. Registration table open from 8-9:00 a.m. - Pre-function area

8:00 a.m. Vendor Exhibits –Pre-function

8:00 a.m. Appointed Clerk’s Meeting – Bexley Ballroom

- Liza Kotlarsic, Fairfield Municipal Court Clerk facilitating.

9:00 a.m. Kimberly Riley, Attorney, Montgomery Jonson – speaker

- Tentative:
 - Finding, training and retaining the right candidate
 - Best principles in posting/hiring/onboarding
 - Diversity and inclusion
 - Hiring challenges
 - Background checks
 - Telework
 - Public Sector Challenges in Employment
 - Different law
 - Money challenges
 - Public perception
 - Helping your staff transition from employee to supervisor
 - Best Practices in Setting up a Good Shop
 - Job descriptions
 - Handbooks
 - Evaluations
 - Training
 - Coaching/Discipline
- Addressing Absenteeism
 - FMLA
 - ADA

10:30 a.m. Break

10:45 a.m. Kimberly Riley – speaker

12:30 p.m. Lunch – Atrium

1:30 p.m. Kimberly Riley – speaker

2:45 p.m. Afternoon break

3:00 p.m. Kimberly Riley – speaker

5:00 p.m. Hospitality *Sponsored by Capital Recovery Services* – Bexley Ballroom

Friday, May 27, 2022

9:00 a.m. Hot Topics – New Albany Ballroom

- Cyber Security Diana Stevenson & Lori Tyack
 - Panel to possibly include Lori, Debbie, Hamilton Municipal Court, Akron Municipal Court
- Q&A with Debbie Comery & Lisa Large

11:00 a.m. Executive Committee Meeting – New Albany Ballroom

Starting with the spring 2022 conference OAMCCC will provide a folder with the following:

- *Agenda*
- *List of attendees*
- *Vendors sign off for door prizes*
- *Survey*

Handouts should be submitted the Monday of the week prior to the conference so we can put them on the website. Attendees will have their choice of printing them or utilize their electronic copy.