

Electronic Filing

Traffic Citations & Misdemeanor Summons



**OHIO DEPARTMENT
OF PUBLIC SAFETY**
SAFETY • SERVICE • PROTECTION



Presented by:

- CAPTAIN ROBIN SCHMUTZ, CHAIR OHIO TRAFFIC RECORDS COORDINATING COMMITTEE
- CAPTAIN GENE JARVI, OFFICE OF INVESTIGATIVE SERVICES COMMANDER
- JAMIE DOSKOCIL, CO-CHAIR OHIO TRAFFIC RECORDS COORDINATING COMMITTEE

Electronic Citations

What is the Traffic Records Coordinating Committee (TRCC)?

The State of Ohio Traffic Records Coordinating Committee (TRCC) was established to provide coordinated leadership for the improvement of traffic safety information systems at all levels of government.

Committee members represent agencies throughout the state that are involved in owning, operating, collecting, and using traffic records and public health injury control data systems. The goal of this coordinated effort is to work towards zero fatalities on Ohio's roadways.

TRCC Goals

CRASH

Improve the applicable guidelines and data quality control program for the crash data system.

VEHICLE

Improve the procedures/process flows, interfaces, and data quality for the vehicle data system.

DRIVER

Develop and implement a formal, comprehensive driver data quality management program.

ROADWAY

Integrate all roadway data sources and develop quality control measures for the enterprise roadway data system.

CITATION/ ADJUDICATION

Improve the applicable guidelines, data dictionary, and data quality control program for the citation/adjudication systems.

EMS/INJURY SURVEILLANCE

Develop procedures and standards for improving Ohio's Injury Surveillance System (ISS) data quality and oversight.

DATA USE AND INTEGRATION

Improve the traffic records systems capacity to integrate data.

eCitation Initiative

One of the major initiatives being spearheaded by the TRCC is the statewide eCitation program.

Through the development of software and the offering of equipment, the TRCC hopes see an increase in the number of agencies that are participating in the program.

What is OLEIS?

Ohio Law Enforcement Information System

OLEIS was developed by the Ohio Department of Public Safety and is being offered to agencies at no cost in an effort to receive more timely and accurate crash and citation data. The program is free to use.

What does OLEIS include?

OLEIS includes four independent modules:

- Electronic Citation
- Electronic Crash Reporting
- Case Management
- Call Records

**Each module operates independently.

What does my court need to do before accepting electronic citations?

Step 1 → Ensure that your court has a local rule in place to accept an electronic citation (either the printed version or data file)

Use of electronically produced ticket. The use and filing of a ticket that is produced by computer or other electronic means is hereby authorized in the Franklin County Municipal Court. The electronically produced ticket shall conform in all substantive respects to the Ohio Uniform Traffic Ticket. If an electronically produced ticket is issued at the scene of an alleged offense, the issuing officer shall provide the defendant with a paper copy of the ticket.

Step 2 → Contact your case management vendor and begin discussions about interfacing with OLEIS

Step 3 → When you are ready to begin testing, contact Jamie Doscocil at jldoscocil@dps.ohio.gov

What do our users say?

- Decreased time in writing citations and completing crash reports
- Internal validation controls increase accuracy
- Courts receive citations more quickly
- Handwriting errors are eliminated
- The time to process citations is greatly reduced
- Violators are able to pay their fines more quickly

Where are we in the state?

- More than 300 agencies are using the Crash module, the Citation module, or both
- More than 200 agencies have received grant funded in-car printers as part of the eCitation project
- More than a 100 courts are electronically accepting citation files



Costs

- The software is free and a Memorandum of Understanding (MOU) is signed between your agency and the Ohio Department of Public Safety.
- The MOU states that if you utilize the crash or citation modules, you agree to share your statistical information with our agency.
- Our Help Desk can also assist in installing the software, connecting you to your courts, and trouble-shooting any issues.
- The only costs associated with the program are one-time infrastructure improvements (if needed). This could include networking improvements, servers, or wireless connections.
- Thermal paper must be purchased by the agency.
- In-car printers are available via a grant program

Funding

- The Traffic Records Coordinating Committee is assisting local law enforcement agencies with the one-time cost of implementation through equipment grants.
- For those agencies that want to transition to eCitation, we can provide in-car printers and associated equipment.



Funding

The Traffic Records Coordinating Committee can also assist with the one-time development costs for building interfaces between our software and the courts.

We have already worked with:

Henchen and Associates

CMI

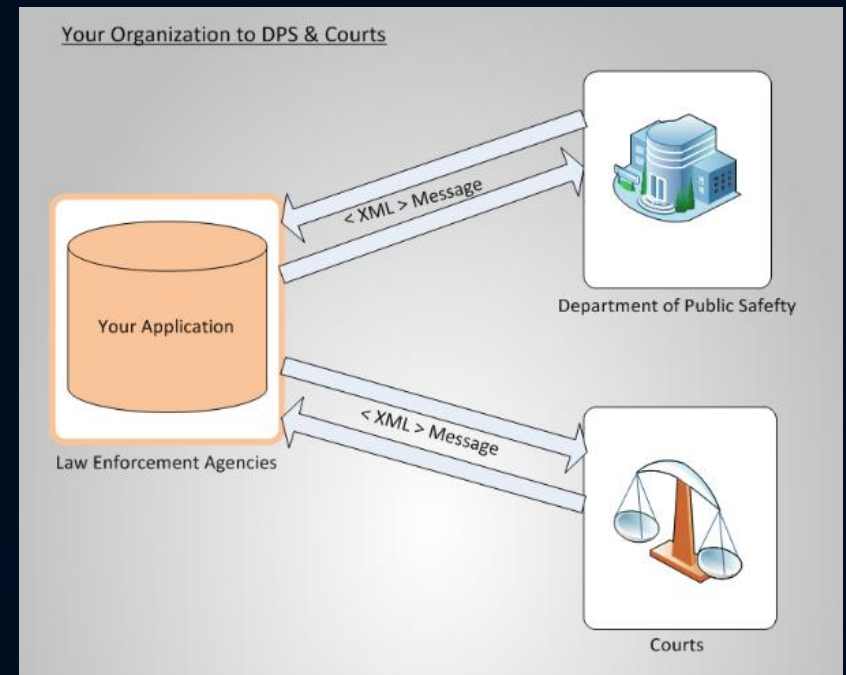
Equivant

Innovare Solutions

MapSys

PioneerTechnology

Contact Jamie for more information.





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OLEIS Questions?

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OTIS Electronic HP-7M



What is OTIS?

Ohio Trooper Information System

- The OTIS case system was implemented in 2013
- Several enhancements have been included over the last several years



Misdemeanor Summons (HP-7M)

- The ability to generate a Misdemeanor Summons (HP-7M) from the Offense Report was developed over the last couple of years.
- The system update was complete in November 2017 and live testing of the summons was conducted in the Findlay & Piqua Districts from December 2017 through March of 2018.
- The process was implemented in other districts in April 2018.





OTIS

Ohio Trooper Information System

Admin

Incident Number: 18 000001 0016
CAD Number: P1803140000001

Common Info. Print

LOCAL CASE

Add Save Delete Validate Case Search Previous Next

- Admin
- Offense
- Summary
- Suspect/Arrestee
 - Suspect/Arrestee
 - Offense Link
- Victim/Reportee/Witness
 - Society / Public
 - Victim/Suspect Link
 - Offense Link
- Vehicle
 - Vehicle
- Property
- Reporting Officer
- Investigator Notes

Incident Type: Misdemeanor Arrest
 Nature Code I: Marijuana
 Nature Code II:
 Nature Code III:
 Nature Code IV:
 County: Franklin County
 Geo Code: Interstate Route (Turnpike is also IF
 Detailed GEO Code: I-70
 Date Reported: 03/14/2018
 Time: 12:00
 Dispatch Date:
 Time:
 Occured From Date: 03/14/2018
 Time: 12:00
 Request from Other Police Agency:
 Arrival Date:
 Time:
 Occured To Date: 03/14/2018
 Time: 12:00
 Requesting Police Agency:

Address or Location of the Incident
 Roadway / Location Address
 Distance from Reference Point: 0.00 Miles
 Travel Direction: Eastbound
 Road Name: I-70
 Street Type: Interstate Route
 Reference Point: Mile Post 97
 Direction from Reference Point: East

FIPS Code: Columbus
 Latitude: : : .
 Longitude: : : .
 Lat/Long

Clearance
 Clearance Code: Cleared By Arrest- Adult
 Clearance Date: 03/14/2018
 Time: 12:30
 Unit #: 1723
 Officer Name: Sgt. Neely, Dustin D

Any K9 Used?
 Type of Search:
 Type of K9:
 Narcotics Sniff
 Explosive Sniff
 Locate Or Apprehend Person
 Locate Non-Drug Evidence
 K9 Handler: Enter Unit#
 Photo Pouch Number:
 Search Warrant Issued
 Upload Photos



Franklin Co Muni COURT OHP17233 15 15 130336296
 Citation Number
 Franklin COUNTY, OHIO 18 000001 0016
 Case Number
 STATE OF OHIO COLUMBUS
 Case Number
 John Doe Court Case Number
 (Name of defendant) 1/1/1990 28
 1 Main Street STB# 400' SS# (Last 4 Digits)
 (Street) Male 160 5'10"
 SEX HT. WT.
 Columbus, OH 43201 Brown Brown
 (City, State, Zip Code) HAIR EYES
 Phone # RS123456 OH
 Driver License # OH, State

SUMMONS

You are ordered to appear at 09:00 On March 30, 2018
 (Month Day Year)
 In the Franklin Co Muni Court
 Located at 375 South High Street COLUMBUS, Ohio
 (Street) (City)
 If you fail to appear at this time and place a warrant may be issued for your arrest.
 This summons served personally on the defendant on 3/14/2018

COMPLAINT

On or about 3/14/2018 at 12:00
 In Columbus Franklin County, Ohio
 You did unlawfully Knowingly obtain, possess, or use a controlled substance, to wit: The defendant did possess marijuana in a quantity less than 100 grams.

(Describe the Offense Charged)

ORC Code	ORC Description	ORC Degree
2925.11C3	Possession of Drugs_ marijuana	Minor - Misdemeanor

X
 (Signature of Issuing-Charging Officer)

Being duly sworn the issuing-charging law enforcement officer states the above complaint has been read and is true.

X
 (Signature of Issuing-Charging Officer)

Sworn to and subscribed before me by _____
 On _____

X
 (Judge/Clerk/Deputy Clerk)

X
 (County/Municipal Court)

Notary Public _____
 My Commission Expires _____ County/State of Ohio.

NOTICE TO DEFENDANT: The officer is not required to swear to the complaint upon your copy of the summons and complaint, but swears to the complaint on the copy filed with the court. You may obtain a copy of the sworn complaint before hearing time. You can be given a copy of the sworn complaint before or at the hearing.

For information regarding your duty to appear call (614) 645-8186
 (Phone)

X
 (Defendant's Signature)

OH2520	1723	16	0
COUR CODE	UNIT	PER	DATED

HP-7M OHP 1357

DEFENDANT'S COPY Rev. 6/11

TO DEFENDANT: READ THIS MATERIAL CAREFULLY.

PERSONAL APPEARANCE REQUIRED. If the officer marked this box you must appear in court.

BAIL AND SECURITY: The posting of bail or the depositing of security is to secure your appearance or the processing of the offense through the Clerk of Court. It is not a payment of fine and costs.

OFFENSES THAT MAY NOT BE WAIVED

The following offenses require court appearances and may not be processed by the Clerk of Court.

Any felony or indictable offense: Operating a motor vehicle under the influence of alcohol or any drug of abuse; Leaving scene of accident; Driving while under suspension or revocation of driver's license; Driving without being licensed to drive; A second moving traffic offense within 12 months; Passing a standing school bus; Willfully eluding or fleeing a police officer; Drag racing.

DISPOSITION BY CLERK OF COURT: If you are charged with an offense other than those listed above, you may, within seven days after the day you received the ticket, plead guilty to the offense charged and dispose of the case without court appearance by:

- (1) appearing personally at the office of the Clerk of Court, signing the waiver printed below and paying the fine and costs; or
- (2) signing the waiver printed below and mailing it and a check or money order for the total of the fine and costs to the Clerk of Court.

MAKE CHECK OR MONEY ORDER PAYABLE TO: Franklin Co Muni

INFORMATION: For information regarding your duty to appear or the amount of fine and costs or the location of the Clerk of Court, call:

(614) 645-8186

Fill In Telephone Number(s)

CONTESTED CASE: COURT APPEARANCE REQUIRED. If you desire to contest the charge or if court appearance is required, you must appear at the time and place stated in the summons.

NOTICE TO DEFENDANT UNDER EIGHTEEN YEARS OF AGE: You must appear before the Juvenile Court at the time and place determined by that Court. The Juvenile Court will notify you when and where to appear. This ticket will be filed with the Juvenile Court and may be used as a juvenile complaint. For information regarding your duty to appear at Juvenile Court call:

Fill In Telephone Number(s)

Address of Juvenile Court _____

GUILTY PLEA, WAIVER OF TRIAL, PAYMENT OF FINE AND COSTS

I, the undersigned defendant, do hereby enter my written plea of guilty to the offense charged in this citation. I realize that by signing this guilty plea I admit my guilt of the offense charged and waive my right to contest the offense in a trial before the court. I plead guilty to the offense charged in the citation.

Fine \$ X
 (Signature of Defendant)

Cost \$ 1 Main Street, Columbus, OH, 43201
 (Address)

Total \$ X
 (Signature and Title of Person Taking Guilty Plea Waiver and Payment)

Receipt No. _____



Questions about the HP-7M?

Captain Gene Jarvi
Office of Investigative Services Commander

GJarvi@dps.ohio.gov

