

# The Supreme Court of Ohio

CASE MANAGEMENT SECTION

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## Memorandum

**TO:** Court Administrators and Clerk of Courts

**CC:** Municipal and County Court Judges

**FROM:** Stephanie Hess, Manager, Case Management Section

**DATE:** January 27, 2012

**RE:** Municipal and County Court Roundtable Meetings

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I am writing you to announce our 2012 schedule for Local Court Roundtable Meetings. As in the past, these meetings will be hosted by Supreme Court of Ohio staff and will be held at the Thomas J. Moyer Ohio Judicial Center. During the Roundtable Meetings, attendees are matched with other courts of similar size and jurisdiction and brought together to share ideas, concerns, and triumphs. For additional information about the Roundtable Meetings, please visit our website at [www.sconet.state.oh.us/JCS](http://www.sconet.state.oh.us/JCS).

Municipal and County Court Roundtables are available for the following groups:

Court Administrators  
Clerk of Courts

As we look forward to the 2012 Roundtable season, we hope you will consider and encourage staff with the appropriate job duties to attend these informative meetings. The agenda is created from topics submitted by participants in order to keep the meetings focused on current, relevant issues. If for some reason you are unable to attend, we would appreciate your feedback on how we could make the meetings more responsive to your needs.

Please send the name, title and contact information for all participants who plan to attend the Roundtable meetings to Gerri Allen at [Gerri.Allen@sc.ohio.gov](mailto:Gerri.Allen@sc.ohio.gov).

Enclosure

# THE SUPREME COURT *of* OHIO

Judicial and Court Services Division

## Schedule of 2012 Local Court Roundtable Meetings

<b>Date</b>	<b>Roundtable Name</b>	<b>Roundtable Demographic</b>
March 2, 2012	General Division Administrators, Urban Courts	Urban environment
March 15, 2012	Municipal/County Administrators and Clerks, Rural Courts	41K or less population
March 22, 2012	Juvenile Administrators, Midsize and Rural Courts	Midsize and Rural
March 23, 2012	Juvenile Probations Officers	Less than 100K population
April 10, 2012	Probate, Midsize and Rural Courts	Rural and midsize counties
April 12, 2012	Municipal/County Administrators and Clerks, Midsize Courts	42-69K population
April 13, 2012	Juvenile Chief Deputy Clerks, Midsize and Urban Courts	More than 60K population
April 13, 2012	Municipal Administrators, Urban Courts	Urban environment
April 17, 2012	Probate Magistrates, Urban Courts	Urban environment
April 19, 2012	Municipal/County Administrators and Clerks, Large Courts	More than 70K population
April 24, 2012	General Division Administrators, Midsize Courts	Courts with 1 to 5 judges
April 26, 2012	Domestic Relations Administrators	All Counties
April 27, 2012	Juvenile Chief Deputy Clerks, Rural Courts	Less than 60K population
May 4, 2012	Common Pleas Judges, Rural Courts	Rural Counties
May 8, 2012	Domestic Relations Magistrates, Rural and Midsize Counties	Rural and midsize counties
May 11, 2012	Domestic Relations Magistrates, Urban and Suburban Counties	Urban and suburban environment
May 23, 2012	Juvenile, IV-E Courts	All Counties
August 21, 2012	General Division Administrators, Midsize Courts	Courts with 1 to 5 judges
August 24, 2012	General Division Administrators, Urban Courts	Urban environment
August 28, 2012	Municipal/County Administrators and Clerks, Large Courts	More than 70K population
August 30, 2012	Municipal/County Administrators and Clerks, Rural Courts	41K or less population
September 11, 2012	Municipal/County Administrators and Clerks, Midsize Courts	42-69K population
September 11, 2012	Probate, Midsize and Rural Courts	Rural and midsize counties
September 21, 2012	Juvenile Probations Officers	Less than 100K population
October 9, 2012	Juvenile Administrators, Midsize and Rural Courts	Midsize and Rural
October 24, 2012	Juvenile, IV-E Courts	All Counties
October 25, 2012	Probate Magistrates, Urban Courts	Urban environment
October 30, 2012	Domestic Relations Magistrates, Urban and Suburban Counties	Urban and suburban environment
November 1, 2012	Juvenile Chief Deputy Clerks, Midsize and Urban Courts	More than 60K population
November 2, 2012	Juvenile Chief Deputy Clerks, Rural Courts	Less than 60K population
November 8, 2012	Domestic Relations Administrators	All Counties
November 9, 2012	Municipal Administrators, Urban Courts	Urban environment
November 13, 2012	Domestic Relations Magistrates, Rural and Midsize Counties	Rural and midsize counties

- This schedule is subject to change at any time. Anyone wishing to participate in a particular Roundtable should contact Gerri Allen at [gerri.allen@sc.ohio.gov](mailto:gerri.allen@sc.ohio.gov) in order to be added to that Roundtable's membership roster. Roster members will receive written confirmation approximately four weeks prior to each Roundtable meeting. Agenda topics will be solicited.
- The Roundtable Demographic shown above is intended to serve as a guide for helping judges, magistrates, and other court personnel determine which Roundtable will likely consist of peers.